



## Communications (ITS) Project Manager

Fibertel Communications Canada Inc. (Fibertel) is looking for a Communications (ITS) Project Manager to join our team. The Project Manager plans, schedules, organizes and directs application engineering, material and equipment procurement, field installation and start-up of assigned projects. Your expertise will help us drive innovation and continuous improvement for a better overall customer experience while supporting our team members.

Fibertel is a single source low-voltage integrator. We bridge low-voltage technologies through design, installation and commissioning to yield unified, one-of-a-kind solutions. Our Project management teams deliver across the gamut of low-voltage solutions, including:

- Structured Cabling (Ethernet, Fiber optics, copper)
- Data Centre & Backbones
- Physical Security (Mass notification, Access Control, Video management, Intrusion, cameras, Hardware, Nurse Call)
- Audio, Video, Sound Masking, Visual & Paging

### ESSENTIAL DUTIES & RESPONSIBILITIES

Reporting to the Vice-President of Construction, this position is accountable for end-to-end project delivery within a highly collaborative and capable group of team members. In this role, you will:

- Provide initial client contact to assess scope of work, schedule and resources necessary to successfully complete a project.
- Prepare a complete estimate for selected project with a detailed review of plans, specifications and bid form.
- Plan and organize a project under the directions of a Senior Project Manager or Division Manager.
- Establish project objectives, policies, procedures and performance standards within boundaries of corporate policies.
- Supervise the preparation of all change orders on the project. Negotiate all change orders on the project.
- Monitor construction activities in conjunction with the onsite Foreman and Area Superintendent to ensure project is being built on schedule, and within budget.
- Investigate any potentially serious situations and implement corrective measures within company guidelines, and under supervision.
- Supervise the preparation of any and all change quotations for presentation to the prime client. Negotiate all change quotations to a conclusion.
- Prepare monthly costing reports under the supervision of a Senior PM or Division Manager.



- Manage financial aspects of contracts (progress billing, rental equipment, income/expenses) to protect the company's interest and simultaneously maintain good relationship with the client.
- Review any documentation prepared by Assistant Project Manager before submission.
- Represent the company in project meetings.

The duties and responsibilities are intended to describe the general nature and scope of work being performed by this position. This is not a complete listing and other duties may be assigned based on the position's role within the business unit

As a leader within the PMO, you will bring thought leadership and best practices to the team to help us continually improve - helping us expand our knowledge in project management and innovative ideas to improve our customer and field experiences.

#### **What you will need to succeed.**

- Have a passion for learning and development.
- Thrive in a fast-paced and changing environment.
- Are forward-thinking and willing to try new ideas.
- Driven to learn new skills.

#### **Qualifications**

- Solid track record of managing medium to large enterprise-scale projects with multiple stakeholder groups. Experienced dealing with ambiguous requirements and translating them into concrete project outcomes.
- Demonstrate leadership, problem-solving, negotiation, superb communication and analytical skills while translating complex technical topics into easily understood concepts for our stakeholders and team members.
- Experience working on projects in the network/infrastructure security domain as a Project Manager. With fluent understanding of the technical aspects of integrated security solutions.
- Experience with field operations and process management
- Previous experience as an installer and/or design engineer considered an asset.
- Highly motivated, creative, and self-sufficient with the ability to work successfully under pressure.
- Ability to manage multiple priorities in the allocated time and meet deadlines.
- Stakeholder management experience, including senior executives, is an asset.

#### **Recommended Skills & Experience**

- Bachelor's degree in business, construction management, civil engineering, structural engineering or other related discipline preferred. Engineering or equivalent education and/or experience.



- Minimum of 3 to 5 years project management experience in the Construction/Communications (ITS) industry.
- Project Management Professional (PMP) designation or Certificate
- Industry-specific certificates and/or licenses a plus.
- Electrical/Structured cabling/Low-voltage background required.
- Fluent in Microsoft programs, specifically Microsoft project.
- Fluent in English, spoken and written.
- Flexible, independent, and skilled communicator.
- Leadership and strong client service skills.

#### **Additional Details**

- Location for this role: Edmonton, AB
- Travel within Alberta may be required.
- Full-Time Position

#### **What can you expect from us?**

- Supportive and collaborative teamwork-based culture.
- Passionate and focused environment open to new ideas and thoughts.

#### **Position Benefits**

- Full-time permanent position.
- Hourly rate negotiable depending on experience.
- Health & Dental Benefits paid by the company.
- Company tool purchase plan.
- Corporate Wellness Program.

If you think you might be a good fit, please send your resume and cover letter to [brenna.frisby@fibertel.ca](mailto:brenna.frisby@fibertel.ca). Please no phone calls or in person drop offs.